

**GLOBAL MONTESSORI CENTRE  
INDIRANAGAR, BANGALORE  
MONTESSORI (Beginners 2019-20 ONLY)**

Dear Parent

We welcome you and your child to the Montessori section of Global Montessori Centre (GMC), Indiranagar. Kindly note the following details:

1. The first term of the Academic Year 2019 – 2020 begins on Friday, 7 June 2019 for the Beginners of the Montessori section (new admission).
2. An **Open House** has been scheduled for all Montessori Beginners' parents on **Saturday, 8 June 2019 at 8:30 am** in the main campus of National Public School, Indiranagar. You are requested to make alternative arrangements for your child as the Open House is for parents only.
3. The timings for the Montessori Beginners for the initial few weeks are given below:

Friday, 7 June 2019 to Friday, 14 June 2019	-	9.00 am to 10.00 am
Monday, 17 June 2019 to Friday, 21 June 2019	-	9.00 am to 11.00 am
Monday, 24 June 2019 onwards	-	9.0 am to 12 noon

It is very important to pick your child up on time. Children will only be handed over to those persons designated and informed to the teachers. If you need to make alternative arrangements for your child to get home, a **written note** must be sent to the teacher that morning, giving the details.

4. Please ensure that your child comes to school regularly and punctually as each and every minute of a school day is precious to her / his development. Montessori children should be in the school by **9.00 am** positively. In case of the child's unavoidable absence, a leave letter has to be sent explaining the reasons for absence.
5. Parents are requested **not** to park their vehicles in front of the school gate as this causes inconvenience to the other commuters and the neighbouring residences. The traffic police have restricted parking on 13<sup>th</sup> Main Road.
6. You are required to check your child's almanac every day for any messages sent by the teachers.
7. Your child needs to bring a small basket containing a snack box (avoid messy snacks), napkin, a water bottle and an extra set of clothing (for an emergency). All this must be labelled with the child's name. Please send in a healthy snack for your child. We encourage parents to send snacks that have nutritional value for the children. Please note that the snack break should not be a substitute for breakfast, which should have been eaten at home, prior to arriving at school.
8. Ensure that your child is dressed in **simple clothes**. The clothes should enable her / him to move freely and easily. Kindly remember that the children remove their footwear themselves. Hence, heavy shoes with laces should be avoided. **The footwear should also be labelled.**

9. Every child is expected to wear a name badge (a plastic one having red background, white border and white letters).
10. In case your child brings home articles that do not belong to her / him, please ensure that it is returned to school.
11. You will be invited to observe your child's work during the academic year.
12. Any change in your address or phone number should be informed to the concerned teachers as soon as possible.
13. We follow the government notification for unexpected holidays. These are announced in the Bangalore TV channels, newspapers and our school website ([www.npsinr.com](http://www.npsinr.com)).

If your plans change and you decide that your child will not join Global Montessori Centre, Indiranagar, please notify us as soon as possible.

Once again, welcome to GMC. If you have any questions or concerns, do not hesitate to contact us.

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